

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – August 24, 2011**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Linari, Lindsay, Stamey and Umont.

**Board Members Absent:** President Price

**Staff Present:** Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Finance Supervisor Sasser, Battalion Chief Picard, and District Clerk Brooks.

**1. Call to Order**

Vice-President Linari called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Vice-President Linari led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum.

**4. Public Comment**

Dan Haller, 112, Megan Court, Alamo – addressed the board regarding the Planning Commission hearing related to new station 32 on Tuesday, August 23, 2011. Mr. Haller stated there are still three issues he would like resolved regarding the new fire station 32 which will be built next to his house. The Board thanked Mr. Haller for his comments.

**5. Consent Calendar**

Director Stamey moved approval of Consent Calendar items 5.1-5.12 (1-3). Director Lindsay seconded the motion. Director Stamey had a question of staff regarding item 5.6 and 5.7. Staff discussed those items. Motion carried.

**6. Special Announcements/Presentations/General Business**

- 6.1 Proclamation in Recognition of Patriot Day, September 11, 2011, including retirement of badge number 343.

Vice-President Linari read the proclamation in recognition of Patriot Day, and then read the inscription on the embedded badge number 343. Vice-President Linari passed around the embedded badge for the Board to see.

- 6.2 Certificate of Achievement from Government Office of Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Administrative Director Leete stated that this was the 10<sup>th</sup> consecutive year that the District has received this Certificate of Achievement, and then circulated the award for the Board to see.

**7. Old Business**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

No one came forward.

**8. New Business**

- 8.1 Discussion and possible approval to enter into an agreement with Valley Oil Company for District Bulk Fuel Services.

Administrative Services Director Leete provided the background on this item, stating that five bids were received with Valley Oil Company being the lowest bidder. The change to this new vendor will result in the District saving approximately \$15,000 per year. Director Lindsay asked if there were an emergency how much reserve do we have. Assistant Chief Hart stated that we have a good reserve of approximately one year.

Director Stamey moved to accept staff's recommendation to enter into an agreement with Valley Oil Company for bulk fuel services. Director Lindsay seconded the motion. Motion carried.

- 8.2 Receive staff report regarding Grand Jury Report No. 1105, Ethics and Transparency Issues in Contra Costa County.

Administrative Services Director Leete stated that the District has responded to the Grand Jury's request dated May 26, 2011, a copy of which was included in the Board packet.

- 8.3 Discussion of Contra Costa County Employees' Retirement System Contribution 2012-2013.

Administrative Services Director Leete discussed the contribution rates listed in his staff report, stating that the Retirement Association will be meeting again in October, with the rates becoming effective July 1, 2012.

- 8.4 Consider adoption of Resolution No. 2011-03 to establish the appropriations limit for Fiscal Year 2011/12.

Administrative Services Director Leete stated that this Resolution is required annually and that there is an increase this year. Director Stamey moved approval of Resolution No. 2011-03, seconded by Director Lindsay. Motion carried by roll call vote.

- 8.5 Consider adoption of Resolution No. 2011-04 regarding amendments to Flexible Benefit Plan/Amended Plan Document.

Administrative Services Director Leete provided the background of this Resolution; recommending board adoption. Director Lindsay moved approval of Resolution No. 2011-04, seconded by Director Stamey. Motion carried by roll call vote.

- 8.6 Consider adoption of Resolution No. 2011-05 and Resolution No. 2011-06 regarding Health Insurance Benefits for Elected Officials.

Administrative Services Director Leete discussed both Resolutions, which staff was asked to research, stating that if the Board approved them, there would be a two-month implementation period to get these resolutions enacted.

Regarding Resolution No. 2011-05, most of the Directors had questions. District Counsel Ross stated that fire protection district law does state that health insurance benefits could be provided to Directors. Director Lindsay reiterated that there is no cost to the District. After much discussion, Director Lindsay moved approval of Resolution No. 2011-05, seconded by Director Stamey. Motion carried by roll call vote of 3-1 with Director Umont dissenting.

Regarding Resolution No. 2011-06, the Board discussed this Resolution. Director Lindsay moved approval of Resolution No. 2011-06, seconded by Director Stamey. Administrative Services Director Leete stated that an effective date had to be decided. The board chose the effective date of August 24, 2011. District Counsel Ross clarified that the Board is not voting on something of which they financially benefit, it is a form of a benefit as a Director and all board members would benefit equally. Motion carried by roll call vote of 3-1 with Director Umont dissenting.

## 9. Correspondence

Director Lindsay complimented EMS Coordinator Swartzell on the nice letter included in the board packet from the American Heart Association.

**10. Monthly Activity Reports**

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins briefly discussed some of the numbers in his report this month.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart updated the board on recent meetings held with the County Zoning Administrator and Planning Commission regarding Fire Station 32, and at the Planning Commission meeting last night, the Fire Station 32 project was approved 5-0. Assistant Chief Hart also stated that staff is working on a package for grading, demo and utilities for the site.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison highlighted the weed abatement program, stating that there are only 15 properties currently not in compliance. Fire Marshal Jamison reminded the Board of the Emergency Preparedness Faire to be held in Danville on September 10, 2011.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that the new office supply contract is working well and that conditional offers were made for 15 firefighter/paramedics, with the Academy to begin in October, 2011.

10.5 Fire Chief – Fire Chief Price

Chief Price reminded the Board of the 9-11 events which would be held at Oak Hill Park in Danville at 5:50 p.m. on September 11 and that the District honor guard and pipes and drums would be present also. Chief Price also stated that Finance Supervisor Gloriann Sasser would be teaching the Special District Institute Finance Conference in Monterey in September. Chief Price informed the board that CNN discussed the iPhone app. on their show this morning. Chief Price also stated that after considerable review of all parties, there was no reason to consider the Morgan Territory/Marsh Creek annexation.

**11. Good of the Order**

11.1 Approval of rescheduling November and December, 2011 Board meeting dates due to Thanksgiving and Christmas Holidays.

District Clerk Brooks confirmed the dates of Monday, November 14, 2011 and Monday December 19, 2011 for the regular board meetings in November and December.

**12. Closed Session**


- 12.1 Conference with District Counsel - Potential Litigation  
Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1100015, dated 9/3/10, Richard Perry vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.4 Conference with Real Property Negotiators  
Negotiators: Assistant Chief Steve Hart/Chief Richard Price  
Property Location: APN: 211-100-057-2  
[Authorized under Government Code §54956.8 and 54954.5(e).]

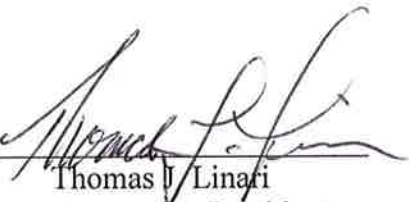
**13. Return to Open Session**

Regular session ended: 8:25 p.m.  
Closed session began: 8:40 p.m.  
Closed session ended: 10:00 p.m.  
Regular session reconvened: 10:00 p.m.

**14. Adjournment**

The meeting adjourned at 10:15 p.m., to the next regular meeting of Wednesday, September 28, 2011.

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Thomas J. Linari  
Board Vice-President