

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – September 28, 2011**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Linari, Price, Stamey and Umont

**Board Members Absent:** Director Lindsay

**Staff Present:** Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Finance Supervisor Sasser, Battalion Chief Barton, and District Clerk Brooks.

**1. Call to Order**

President Price called the meeting to order at 7:08 p.m.

**2. Pledge of Allegiance**

President Price led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum.

**4. Public Comment**

None.

**5. Report Upon Return from Closed Session**

No reportable action.

**6. Consent Calendar**

Director Stamey moved approval of Consent Calendar items 6.1-6.5 (1-4). Director Linari seconded the motion. Motion carried.

**7. Special Announcements/Presentations/General Business**

7.1 Introduction of and Administration of Employee Oath to Dispatcher Rachael Herron.

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Assistant Chief Hart invited Dispatcher Herron up to be introduced. District Clerk Brooks proceeded to administer the employee oath to Dispatcher Herron. Chief Price then pinned on Dispatcher Herron's badge. Dispatcher Herron thanked the Board and those present and stated how excited she was to be working here. The Board welcomed Dispatcher Herron.

7.2 Recognition of Cardiac Arrest Survivors, Bystander Rescuers and District Crews.

Chief Price introduced EMS Coordinator Swartzell who proceeded to provide the backgrounds of the cardiac arrest survivors as well as bystander rescuers, recognizing our crews as well, distributing certificates and pins to all. The Board applauded all of those involved in these incidents.

At this time in the meeting, the Board took a 10 minute break.

7.3 Proclamation in Recognition of Fire Prevention Week October 9-15, 2011.

Fire Marshal Jamison provided the background of this Proclamation. Board President Price summarized the proclamation for Fire Prevention Week.

7.4 Recognition of Residential Care Facility Working Group.

Code Compliance Officer Vanek provided the background of the residential care facility working group and introduced each of the members. Chief Price presented each member of the working group with a challenge coin to thank them for all of their hard work.

8. **Old Business**

None.

9. **New Business**

9.1 Consider Adoption of Resolution No. 2011-07 establishing with the Contra Costa County Records office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.

Fire Marshal Jamison provided the background of this item, stating that there were seven properties not in compliance. Director Stamey moved approval of Resolution No. 2011-07, seconded by Director Linari. Motion carried by roll call vote.

9.2 Consider Adoption of Resolution No. 2011-08 replacing Resolution No. 2011-06 regarding health insurance benefits.

Administrative Services Director Leete provided the background of this Resolution stating that CalPers required a slight change in wording from the original resolution approved at the August Board meeting. Director Stamey moved approval of Resolution No. 2011-08, seconded by Director Linari. Motion carried by roll call vote, with Director Umont abstaining.

- 9.3 Discussion and approval of three-year term contract renewal for Worker's Compensation Claim Administration with Innovative Claims Solutions.

Administrative Services Director Leete provided the background of this item discussing rates and recommending renewing the contract with Innovative Claims Solutions for workers' compensation claim administration services. Director Linari moved approval of renewing the contract with ICS, seconded by Director Stamey. Motion carried.

**10. Correspondence**

The Board commented on the nice letters from East Bay Incident Management Team regarding Captain McNamara and Battalion Chief Viera helping out in New York, assisting with the recent hurricane.

**11. Monthly Activity Reports**

11.1 Operations - Assistant Chief Collins

Assistant Chief Collins discussed all of the incidents happening in the District on September 9<sup>th</sup> and 10, structure fires and fires due to lightening strikes, stating that all of our crews did excellent work. Assistant Chief Collins also discussed future replacement of SCBA's, stating that further information would be forthcoming. President Price asked if there was compatibility with SCBA's and surrounding agencies.

11.2 Support Services - Assistant Chief Hart

Assistant Chief Hart updated the Board regarding the new Station 32, stating that an appeal was filed after the last meeting. Assistant Chief Hart also stated that our ISO review is complete and Communications Center Manager Pangelinan and Technology Systems Manager Call worked very hard on this review process.

11.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison stated that the September 10, 2011 Emergency Fair was very well attended and complimented the excellent collaboration between agencies.

11.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that the auditors have completed their fieldwork. Director Leete also stated that we have a new dispatcher starting September 30<sup>th</sup>, with 13 new firefighter/paramedics starting on October 1<sup>st</sup>.

11.5 Fire Chief – Fire Chief Price

Chief Price provided an update on several events in the District. Regarding the September 11<sup>th</sup> event, the District pipes and drums were represented with one of our Chaplains giving the invocation; and on September 24<sup>th</sup>, there was a 2.5 mile walk/fundraiser with money raised going to the 100 Club.

Chief Price stated that meetings were held with the Museum of the San Ramon Valley and District staff regarding the use of the Old Tassajara Schoolhouse. Due to the nature of the lack of parking and close proximity of neighbors, it is recommended that the 3<sup>rd</sup> grade school programs include just San Ramon Valley Schools, and that no wedding ceremonies take place at this facility. The Board agreed with the recommendations presented by Chief Price.

**12. Good of the Order**

Chief Price discussed and suggested the Board possibly testing several iPads in the next few months for their board packets, instead of the current hard copy version of agenda packets, possibly having a few that the Board could try out/share before any decision is made to change the current way board packets are assembled, ultimately saving paper and time.

**13. Closed Session**

13.1 Conference with District Counsel - Potential Litigation

Possible exposure to litigation (two matters).

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

13.2 Conference with Real Property Negotiators

Negotiators: Assistant Chief Steve Hart/Chief Richard Price

Property Location: APN: 211-100-057-2

[Authorized under Government Code §54956.8 and 54954.5(e).]

**14. Return to Open Session**

Regular session ended: 8:41 p.m.


Closed session began: 8:46 p.m.

Closed session ended: 10:10 p.m.

Regular session reconvened: 10:15 p.m.

**15. Adjournment**

The meeting adjourned at 10:15 p.m., to the next regular meeting of **Wednesday, October 26, 2011.**

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Jennifer G. Price  
Board President