

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 25, 2012**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Price, Stamey, and Umont

Absent: Board President Linari and Director Lindsay

Staff Present: Chief Price, Assistant Chief Hart, Interim Ops Chief Picard, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Fire Marshal Jamison, Finance Supervisor Sasser, Battalion Chief Barton, Union President Keel, District Clerk Brooks.

1. Call to Order

Vice-President Stamey called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

Vice-President Stamey led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes to the agenda.

4. Public Comment

There was no public comment.

5. Consent Calendar

Director Price moved approval of Consent Calendar items 5.1-5.7 (1-4). Director Umont seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony for Captain Matt Terry.

Chief Price provided the background on newly promoted Captain Matt Terry. Vice-President Stamey presented Captain Terry with his badge which his wife pinned on. The family was then presented with gifts from the District. Captain Terry stated how very proud and honored he was and thanked his family and crews for their support. The Board members congratulated Captain Terry on his promotion.

6.2 Badge Pinning Ceremony for Engineer Adam Costa

Chief Price provided the background on newly promoted Engineer Adam Costa. Vice-President Stamey presented Engineer Costa with his badge which his wife pinned on. Engineer Costa stated how proud and honored he was and thanked his family for their support. The family was then presented with gifts from the District. The Board members congratulated Engineer Costa on his promotion.

6.3 Introduction and Administration of Employee Oath for new Employees: Dispatchers Latasha Bouzek and Samara Ramos

Interim Communications Center Manager Grayson provided the background on dispatchers Bouzek and Ramos. District Clerk Brooks then administered the oath of office, followed by family members pinning their badges on. The Board welcomed and congratulated Dispatchers Bouzek and Ramos, who both stated how pleased they were to be working at the District.

At this time in the meeting, the Board took a short recess.

7. **Old Business**

None.

8. **New Business**

8.1 Discussion and possible approval of staff's recommendation for negotiating an agreement with PFM Asset Management, LLC for investment advisory services for the District.

Finance Supervisor Sasser provided the background of this item recommending the firm of PFM Asset Management to handle the investment advisory services for the District, adding that their references were all very positive.

Motion by Director Price to approve staff's recommendation to negotiate an agreement with PFM Asset Management, LLC for investment advisory services for the District. Director Umont seconded the motion. Motion carried.

8.2 Discussion and possible acceptance of the Countywide AFG Grant for 21 12-lead Cardiac Monitor/Defibrillators.

Administrative Services Director Leete discussed the grant, stating that there is no cost to the District and includes a five-year maintenance agreement. Director Price proceeded to explain the different leads, i.e. 4-lead and 12-lead.

Motion by Director Price to authorize the Fire Chief to execute all documents related to acceptance of the Department of Homeland Security Assistance to Firefighters Grant in conformance with Federal and County requirements and take all necessary action necessary

for successful implementation of the grant. Director Umont seconded the motion. Motion carried.

9. Correspondence

Vice-President Stamey commented on all the nice letters in the packet again this month.

10. Monthly Activity Reports

10.1 Operations – Interim Operations Chief Picard

Interim Operations Chief Picard briefly discussed the three structure fires in the District last month, stating what a great job the crews did. Chief Picard also provided some statistics on the number of hazmat, rescue and medical calls the District has had in the past two years. Vice-President Stamey stated that all the numbers look great and complimented all the crews.

10.2 Support Services - Assistant Chief Hart

Chief Hart reported that the training facility is 60% complete looking at a June 29 completion date. Bids were received last week for the demo and grading for the new Station 32 site and staff is currently checking references and looking at a start date of June 18, once schools are out.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison reported on the SRA Fees, code changes for a 2015 edition and that staff is working out some issues with the Fire Prevention database that they have been working on for quite some time.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that he and his staff have been working on recruitments, testing and finalizing work on the budget.

10.5 Fire Chief – Fire Chief Price

Chief Price stated that he attended the April 10, 2012 San Ramon City Council meeting regarding Safe and Sane fireworks and was very pleased with the results of the tremendous efforts on the part of staff and legal Council on this topic which resulted in a positive outcome.

11. Good of the Order

Chief Price provided the board with copies of the Spring/Summer 2012 issue of the Fire line; and also stated that the Amgen bike tour will be held in the valley on May 15, 2012. Staff will be working on logistics for this event also.

Vice-President Stamey complimented staff members Debbie Vanek and Andy Swartzell on their help with a Rotary CPR training attended by approximately 60 people last week, emphasizing it was a great event.

12. Closed Session


- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Possible exposure to litigation (one matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1000019, dated 10/31/05, Curtis Biro vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Personnel Matter: Request for Leave Without Pay [Pursuant to Government Code § 54957].

13. Return to Open Session

Regular session ended: 8:02 p.m.
Closed session began: 8:12 p.m.
Closed session ended: 8:26 p.m.
Regular session reconvened: 8:26 p.m.

14. Adjournment

The meeting adjourned at 8:26 p.m., to the next regular meeting of **Wednesday, May 23, 2012.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Matthew J. Stamey
Board Vice-President