

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – May 23, 2012**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Linari, Directors Lindsay, Price, Stamey, and Umont.

Staff Present: Chief Price, Assistant Chief Hart, Interim Ops Chief Picard, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Fire Marshal Jamison, Finance Supervisor Sasser, Battalion Chief Viera, Union President Keel, District Clerk Brooks.

1. Call to Order

President Linari called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

President Linari led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and there was one addition to the agenda, consent item 5.6.

4. Public Comment

Vicki Brooks, 2850 Camino Tassajara, Danville, spoke about a letter she received from Fire Prevention regarding the Exterior Hazard Abatement program. Fire Marshal Jamison will meet with Ms. Brooks to address her concerns.

Union President Keel spoke about some budget concerns he had since he said he would be unable to attend the budget workshop on May 24, 2012.

5. Consent Calendar

Director Stamey moved approval of Consent Calendar items 5.1-5.6 (with the addition of item 5.6). Director Linari seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 100-Year Anniversary Committee Update by Captain Matt Terry.

Captain Terry and Firefighter Mohun provided the background of what the Committee has been working on so far and passed around a sample badge and belt buckle for the 100-year anniversary. Captain Terry stated that tee-shirts would also be made and an Open House is being planned for Saturday, October 6th. The Board thanked staff for their presentation.

- 6.2 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2012 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a HeartSafe Community.

Board President Linari read a summary of the Proclamation, followed by EMS Coordinator Swartzell providing some background on this proclamation for those present.

7. **Old Business**

- 7.1 Report from Ad Hoc/Standing Committee on Organizational Structure Review.

Director Stamey stated that the Committee met on May 15 with Chief Ron Coleman in attendance, and that their next meeting would be in the next 60 days or sooner.

- 7.2 Discussion and possible approval to fill vacant position – Assistant Chief.

Chief Price stated that the testing process for Assistant Chief had taken place and that the Assistant Chief position would be filled once the Ad Hoc Committee finished meeting. After lengthy discussion by staff and the Board, it was decided that this Assistant Chief position be filled sometime within the next few weeks due to the strong disagreement that this position wait to be filled at a later date. Motion by Director Stamey, seconded by Director Price to fill the Assistant Chief position expediently, along with seeking review and input from Chief Coleman. Motion carried.

8. **New Business**

- 8.1 Discussion and possible adoption of Resolution No. 2012-03 ordering even-year Board of Directors election; consolidation of elections; and specifications of the election order.

District Clerk Brooks provided the background of this Resolution regarding the November 6, 2012 election. Motion by Director Lindsay, seconded by Director Stamey to approve Resolution No. 2012-03. Motion carried by roll call vote.

- 8.2 Discussion of Project History and an Overview of East Bay Regional Communications System, and possible approval to prepay infrastructure costs.

Finance Supervisor Sasser provided the background of this item. Director Umont asked why we were replacing the radios. Interim Chief Picard discussed the reasons. Motion by Director Price, to prepay infrastructure costs. Director Lindsay seconded the motion. Motion passed 4-1 with Director Umont voting nay.

- 8.3 Discussion and possible approval of Portable Radio Purchase – East Bay Regional Communications System.

Finance Supervisor Sasser provided the background of this item stating that the radios would be delivered to El Cerrito then to the District. President Linari asked how we came up with the number of 176. Interim Chief Picard stated that they are for suppression staff and chiefs. Motion by Director Price, to approve the four recommendations listed in the staff report. Motion seconded by Director Stamey. Motion passed 4-1 with Director Umont voting nay.

- 8.4 Discussion and possible approval of Mobile Radio and Base Station Purchases – East Bay Regional Communications System.

Finance Supervisor Sasser provided the background of this item stating that this purchase has been reviewed by Legal Counsel. Motion by Director Stamey to approve the three recommendations listed in the staff report. Motion seconded by Director Lindsay. Motion passed 4-1 with Director Umont voting nay.

- 8.5 Discussion and possible adoption of Resolution No. 2012-04 approving the San Ramon Valley Fire Protection District's Investment Policy.

Administrative Services Director Leete provided the background stating that the contract term of custodian is for one year and that PFM is a national advisor. Motion by Director Price to approve Resolution No. 2012-04. Motion seconded by Director Lindsay. Motion carried by roll call vote.

- 8.6 Discussion and possible approval to contract with US Bank for establishment of a custody account.

Administrative Services Director Leete provided the background stating that US Bank was chosen because it is in accordance with GFOA best practices. Motion by Director Lindsay authorizing staff to contract with US Bank for custody account services for the period June 1, 2012 – June 30, 2015. Director Stamey seconded the motion. Motion carried.

- 8.7 Discussion and possible adoption of Resolution No. 2012-05 and implementation documents for property and liability insurance – Fire Agencies Insurance Risk Authority (FAIRA).

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Administrative Services Director Leete provided the background of this item stating that in March, 2012 the District decided to leave the Contra Costa County risk pool to move to FAIRA resulting in a cost savings to the District. Motion by Director Lindsay to approve Resolution No. 2012-05. Director Price seconded the motion. Motion carried by roll call vote.

- 8.8 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on March 15, 2012 stipulating May 23, 2012 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

Fire Marshal Jamison provided the background of this item, stating that 11,000 notices were mailed to property owners within the District.

- 8.9 Open Public Hearing regarding Ordinance No. 27, adopting the District Fee Schedule.

Fire Marshal Jamison provided the background of this item discussing the fees and cost recovery and that the Fee Schedule would be brought back at the June Board meeting for final adoption to become effective July 1, 2012. Motion by Director Stamey, to approve staff's three recommendations listed in the staff report. Director Lindsay seconded the motion. Motion carried by roll call vote.

- 8.10 Discussion and possible approval to enter into a contract with Carone and Company, Inc., for \$247,646 for demolition and grading services for 2100 Stone Valley Road.

Assistant Chief Hart provided the background of this item. Director Umont asked about postponing new Station 32. Chief Price stated that the demolition and grading would be good caretaking on our part. Director Stamey stated that it is currently a giant liability for the District. Motion by Director Lindsay to enter into a contract with Carone and Company for demolition and grading services for 2100 Stone Valley Road. Director Stamey seconded the motion. Motion carried.

- 8.11 Discussion of new hires.

Director Umont reiterated that we look at the need and the overtime issues before pursuing any new hires.

9. Correspondence

No comment.

10. Monthly Activity Reports

- 10.1 Operations – Interim Operations Chief Picard

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Assistant Chief Picard discussed the two structure fires in the District this month. Director Umont asked if staff could provide a bar graph showing responses per station. Staff will provide this information.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart stated that his report this month was routine, briefly discussing some of the new apparatus.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison discussed the residential care facility workshop recently held and what a great job staff did on that workshop. Fire Marshal Jamison also outlined the code hearings her and Code Compliance Officer Evitt attended; and this year's Exterior Hazard Abatement Program beginning on June 1.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that his monthly report was routine this month.

10.5 Fire Chief – Fire Chief Price

Fire Chief Price stated that he attended several Redevelopment Oversight Committee meetings this past month.

11. Good of the Order

Interim Assistant Chief Picard stated that one of the newly hired firefighter/paramedics recently resigned.

12. Closed Session

12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

12.2 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.

12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1000019, dated 10/31/05, Curtis Biro vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

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- 12.5 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1100016, dated 9/16/10, Kenneth Johnson vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

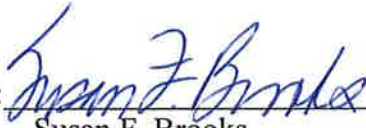
13. Return to Open Session

Regular session ended: 9:45 p.m.
Closed session began: 9:50 p.m.
Closed session ended: 10:40 p.m.
Regular session reconvened: 10:40 p.m.

14. Adjournment

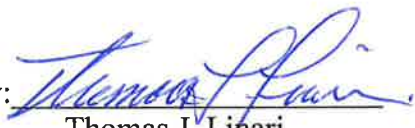
The meeting adjourned at 10:45 p.m., to the next regular meeting of **Wednesday, June 27, 2012.**

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Thomas J. Linari
Board President