

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – March 28, 2012**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Linari, Lindsay, Stamey and Umont

Absent: Director Price

Staff Present: Chief Price, Assistant Chief Hart, Interim Ops Chief Picard, Administrative Services Director Leete, District Counsel Ross, Fire Marshal Jamison, Finance Supervisor Sasser, Battalion Chief Viera, Union President Keel, District Clerk Brooks.

1. Call to Order

President Linari called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

President Linari led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and two changes to the agenda. Motion by Director Lindsay to pull Item 8.3, regarding awarding the bid for a new District ambulance, and add an item regarding District Insurance Options. Director Stamey seconded the motion. Motion carried.

4. Public Comment

There was no public comment.

5. Consent Calendar

Director Stamey moved approval of Consent Calendar items 5.1-5.5 (1-5). Director Lindsay seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony for Engineer Rob Fouts.

Chief Price provided the background on newly promoted Engineer Rob Fouts. Board President Linari presented Engineer Fouts with his badge which his dad pinned on. The family was then presented with gifts from the District. The Board members congratulated

Engineer Fouts on his promotion, and congratulated his dad Jerry Fouts on his upcoming retirement and for 32 years of service to the District.

****At this time in the meeting, the Board took a short recess****

7. **Old Business**

None.

8. **New Business**

- 8.1 Discussion and possible approval of Resolution No. 2012-01, Authorizing the Adoption of the Contra Costa County Hazard Mitigation Plan Update.

Interim Chief Picard provided the background, stating that this is a federally required Plan and is updated every five years. Motion by Director Stamey to approve Resolution No. 2012-01. Director Lindsay seconded the motion. Motion carried by roll call vote.

- 8.2 Discussion and possible approval of Resolution No. 2012-02, pertaining to the San Ramon Valley Fire Protection District Exterior Hazard Abatement Program.

Fire Marshal Jamison provided the background, reviewing the inspection schedule and stated that postcards will now be used for notification to property owners. Motion by Director Stamey to approve Resolution No. 2012-02. Director Lindsay seconded the motion. Motion carried by roll call vote.

- 8.3 Consider staff's recommendation to award the bid for the purchase of one new ambulance from Leader Industries in the amount of \$216,149.61.

This above item 8.3 was pulled from the agenda.

New Item 8.3 which arose within 72 hours of the regular meeting date which District Counsel Ross recommended adding to the agenda. District Counsel Ross provided the background which involves the District's current liability insurance through the County of Contra Costa and the termination of insurance coverage prior to the end of the involved fiscal year. Motion by Director Stamey to allow staff to give a 90-day notice for termination of insurance coverage. Motion seconded by Director Lindsay. Motion carried.

9. **Correspondence**

Director Linari commented on the nice letters in the Board packet again this month.

10. Monthly Activity Reports

10.1 Operations – Interim Operations Chief Picard

Chief Picard stated that the times in his report this month are coming into benchmarks we are looking for and also reported on an incident where a teenager was hit by a car, and what a great job our crews did on that call.

Director Umont asked for clarification on some of our call codes and approximately how many calls we get per call code. Chief Picard invited Director Umont to visit the dispatch center for all of this information. Director Stamey asked how the new recruits were doing, Chief Picard responded that they are all doing well.

10.2 Support Services - Assistant Chief Hart

Chief Hart reported that construction started last week on the Training Center, and training on the new apparatus will be taking place for all of our Engineers.

Director Umont asked for clarification on the 911 phone system. Acting Communications Center Manager Grayson provided clarification.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison reported that she attended the National Fire Academy last month and also that a Shelter Drill is scheduled for April 26th.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that the new auditors were at the District offices last month and that budget work is progressing. Director Umont asked about our exit interview process as it relates to the Business Plan goal results. Administrative Services Director Leete stated that no exit interview has been done for Assistant Chief Collins, and that exit interviews are usually done when employees resign, vs. when employees retire.

10.5 Fire Chief – Fire Chief Price

Chief Price stated that he has been busy working on the upcoming budget, and that there are several Redevelopment Oversight Board meetings which will be held in April. Chief Price has also been working closely with the City of San Ramon regarding their Fireworks program, and is also working with EBRCS regarding an antennae site at Station 31. Chief Price has also been working on the mediation issue.

11. Good of the Order

Director Stamey asked for the status of the Safe and Sane fireworks issue here in San Ramon, as he has had some conversations with members of the public recently. Chief Price stated that he will bring this item back to the Board next month.

12. Closed Session

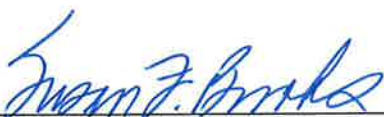
- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Possible exposure to litigation (three matters). [Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Personnel Matter: Contract Consideration for the following positions: Fire Chief; Assistant Chief-Operations; Assistant Chief-Support Services; Fire Marshal; and Administrative Services Director [Pursuant to Government Code § 54957].


13. Return to Open Session

Regular session ended: 8:04 p.m.
Closed session began: 8:16 p.m.
Closed session ended: 10:50 p.m.
Regular session reconvened: 10:50 p.m.

14. Adjournment

The meeting adjourned at 10:50 p.m., to the next regular meeting of **Wednesday, April 25, 2012.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Thomas J. Linari
Board President