

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, March 28, 2012 – 7:00 p.m.

*Thomas J. Linari, President ~ Roxanne Lindsay, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: **S.R.V.F.P.D. Administrative Offices - Boardroom**
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February, 2012 in the amount of \$3,088,637.98.
- 5.2 Approve the demand register for the period February 15, 2012 through March 16, 2012, in the amount of \$3,246,576.16.
- 5.3 Approve the minutes from the February 22, 2012 regular board meeting including District Counsel’s closed session report.
- 5.4 Authorization for approval of Progress Payment No. 1 in the amount of \$27,836.04 to Southland Construction for Training facility remodel.
- 5.5 Personnel Actions:
 1. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedics: Damien Alvarez, Demian Bannister, Scott Dwyer, Brandon Eynck, David Garcia, Thomas Gendron, Lucas Hirst, John Martin, Mark Mirchandani, Brian Olson, James Pritchard, Casey Rivers, and Nathan Smith to Step 2, effective April 1, 2012.

2. Approve staff's recommendation to award a merit salary increase to Dispatcher Whitney Bain to Step 4, effective April 1, 2012.
3. Approve staff's recommendation to award a merit salary increase to Captain Korey Barragan and Captain Dan Smith to Step 4, effective April 1, 2012.
4. Approve staff's recommendation to hire Dispatchers Latasha Bouzek and Samara Ramos, at Step 1, effective March 1, 2012, subject to an 18-month probationary period.
5. Approve staff's recommendation to promote Rob Fouts from Firefighter/Paramedic Step 5 to Engineer, Step 5 effective March 15, 2012.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for Engineer Rob Fouts.

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Discussion and possible approval of Resolution No. 2012-01, Authorizing the Adoption of the Contra Costa County Hazard Mitigation Plan Update.
- 8.2 Discussion and possible approval of Resolution No. 2012-02, pertaining to the San Ramon Valley Fire Protection District Exterior Hazard Abatement Program.
- 8.3 Consider staff's recommendation to award the bid for the purchase of one new ambulance from Leader Industries in the amount of \$216,149.61.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR FEBRUARY, 2012

- 10.1 Operations/Training Division/Special Operations-Interim Chief Picard
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Possible exposure to litigation (three matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Personnel Matter: Contract Consideration for the following positions: Fire Chief; Assistant Chief-Operations; Assistant Chief-Support Services; Fire Marshal; and Administrative Services Director [Pursuant to Government Code § 54957].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, APRIL 25, 2012 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on March 22, 2012 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.