

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, June 27, 2012 – 7:00 p.m.

*Thomas J. Linari, President ~ Roxanne Lindsay, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2012 in the amount of \$3,054,896.84.
- 5.2 Approve the demand register for the period May 17, 2012 through June 14, 2012, in the amount of \$3,304,304.60.
- 5.3 Approve the minutes from the May 23, 2012 Regular Board meeting, May 24, 2012 Board Budget Workshop, and Special Board meeting of June 18, 2012.
- 5.4 Authorization for approval of payment to Contra Costa County Auditor Controller for LAFCO dues for F/Y 2012/2013 in the amount of \$28,700.73.
- 5.5 Authorization for approval of Consulting Services Agreement for FY 2012/2013 between California Advocates, Inc., and the San Ramon Valley Fire Protection District.
- 5.6 Receive Second Quarter 2012 Pension and Retirement Related Legislation Report.
- 5.7 Authorization for sale and/or disposition of District surplus Type 1 and Type 3 Engines.

- 5.8 Authorization for approval of payment in the amount of \$25,183.11 to Law Offices of William D. Ross for professional services for the month of May, 2012.
- 5.9 Personnel Actions:
 1. Approve staff's recommendation to promote Jack Barton from Battalion Chief Step 5, to Assistant Chief, Step 3 effective June 11, 2012, subject to a 12-month probationary period.
 2. Approve staff's recommendation to award a merit salary increase to Captain Huettis to Step 5, effective July 1, 2012.
 3. Approve staff's recommendation to award a merit salary increase to Captain Shafer to Step 5, effective July 1, 2012.
 4. Approve staff's recommendation to award a merit salary increase to Dispatcher Herron to Step 3, effective July 6, 2012.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for Assistant Chief Barton.
- 6.2 Recognition of Joseph Zboyovsky for 10 years of volunteer service to the District.
- 6.3 Recognition of Maureen Zboyovsky for 10 years of volunteer service to the District.
- 6.4 Recognition of Stephen Hatchett for 15 years of volunteer service to the District.
- 6.5 Recognition of Roger Lake for 40 years of volunteer service to the District.
- 6.6 Recognition of Athenian School for their HeartSafe community efforts.
- 6.7 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

at this time in the meeting, the Board will take a 10-minute break

7. OLD BUSINESS

- 7.1 Open Public Hearing regarding possible final adoption of Ordinance No. 27, the District Fee Schedule.
- 7.2 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.3 Discussion of and possible adoption of Annual Operating Budget for Fiscal Year 2012/2013.

8. NEW BUSINESS

- 8.1 Discussion and possible approval of staff's recommendation to purchase three ambulances from Leader Industries in the amount of \$630,428.00.
- 8.2 Discussion and possible approval of Excess Workers Compensation Insurance for 2012/2013.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY, 2012

- 10.1 Operations/Training Division/Special Operations-Assistant Chief Barton
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200014, dated 3/26/11, John Sambrailo vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Personnel Matter: Request for Leave Without Pay [Pursuant to Government Code § 54957].
- 12.6 Personnel Matter: Discussion Regarding Fire Chief's Employment, Position and Duties [Pursuant to Government Code § 54957 and 54954.5(e)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JULY 25, 2012 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 22, 2012 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.