

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – June 27, 2012**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Linari, Directors Lindsay and Stamey.

Board Members Absent: Directors Price and Umont

Staff Present: Chief Price, Assistant Chief Hart, Assistant Chief Barton, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Fire Marshal Jamison, Finance Supervisor Sasser, Battalion Chief Viera, Union President Keel, District Clerk Brooks.

1. Call to Order

President Linari called the meeting to order at 7:10 p.m.

2. Pledge of Allegiance

President Linari led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and three changes to the agenda, a revision to staff report 8.2, addition of a closed session item regarding worker's compensation, and the deletion of agenda item 6.2 as Steve Hatchett was not able to attend this meeting.

4. Public Comment

John Wyatt and Bill Reed, both residents of the District addressed the Board under agenda item 7.3

5. Consent Calendar

Director Lindsay moved approval of Consent Calendar items 5.1-5.9 (1-4) with the exception of agenda item 5.7 which Director Lindsay asked be pulled from the Consent Calendar and discussed under item 8.3, New Business. Director Stamey seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Badge Pinning Ceremony for Assistant Chief Barton

Chief Price introduced recently promoted Assistant Chief of Operations, Jack Barton stating he has been in the fire service for 22 years. Assistant Chief Barton introduced his family and his wife pinned on his badge. Assistant Chief Barton thanked the Board and staff for all of their support.

6.2 Recognition of Joseph Zboyovsky for 10 years of volunteer service to the District.

Roger Lake introduced Joe Zboyovsky to the Board and those present and presented him with a 10-year service pin. The Board thanked volunteer Zboyovsky for his years of service.

6.3 Recognition of Maureen Zboyovsky for 10 years of volunteer service to the District.

Roger Lake introduced Maureen Zboyovsky to the Board and those present and presented her with a 10-year service pin. The Board thanked volunteer Zboyovsky for her years of service.

6.4 Recognition of Stephen Hatchett for 15 years of volunteer service to the District.

Steve Hatchett was unable to attend this board meeting for his 15-year recognition.

6.5 Recognition of Roger Lake for 40 years of volunteer service to the District.

Chief Price recognized Captain Roger Lake presenting him with a 100-year badge and belt buckle, followed by Captain Lakes wife pinning on his badge. Former Board member Steve Morgan then got up and spoke highly of Captain Lake's years of service to the District. The Board thanked Captain Lake for all of his many years of service.

6.6 Recognition of Athenian School for their HeartSafe community efforts.

EMS Coordinator Swartzell provided the background for those present and introduced Rebecca Fontaine and Kathleen Huntington for their help with this project of providing AED's at the Athenian School.

6.7 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Administrative Services Director Leete stated that again, the District was the recipient of the Certificate of Achievement for the CAFR from the Government Financial Office of

Accounting. The Board congratulated Director Leete and all of the finance staff for their hard work.

At this time in the meeting, the Board took a 10-minute break.

7. Old Business

- 7.1 Open Public Hearing regarding possible final adoption of Ordinance No. 27, the District Fee Schedule.

Fire Marshal Jamison provided the background on this Ordinance stating that it was noticed in the newspaper, etc. Motion by Director Lindsay, seconded by Director Stamey to adopt Ordinance No. 27. Motion carried by roll call vote.

- 7.2 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

Fire Marshal Jamison provided the background on this item, stating that there were three significant fires this past month, emphasizing the importance of the exterior hazard abatement program.

- 7.3 Discussion of and possible adoption of Annual Operating Budget for Fiscal Year 2012/2013.

At this time in the meeting, there were two speaker cards regarding this agenda item. Bill Reed and John Wyatt, both residents of the District, both emphasizing the District's need for fiscal conservancy and that immediate action is needed. The Board thanked both Mr. Reed and Mr. Wyatt for their comments. Administrative Services Director Leete discussed the recent budget workshop, and that OPEB is not included in the budget this year. The Board then discussed the ambulance purchases. Director Linari suggested we purchase two for now. Chief Price stated that the majority of our calls are medical and the need for three ambulances is great. Director Lindsay agreed with Chief Price. Air pacs and other items in the budget were also discussed. Motion by Director Stamey to adopt the FY 2012/13 budget with staff's recommendation to reduce costs by June 30, 2013 and present a balanced budget to the Board for fiscal year 2013/14. Director Lindsay seconded the motion. Motion carried.

8. New Business

- 8.1 Discussion and possible approval of staff's recommendation to purchase three ambulances from Leader Industries in the amount of \$630,428.00.

Assistant Chief Hart provided the background of this item highlighting the work with the City of Novato to tag on to its bid process. After some discussion, Director Lindsay motioned for recommendation to purchase three ambulances from Leader Industries. Director Stamey seconded the motion. Motion carried.

- 8.2 Discussion and possible approval of Excess Workers Compensation Insurance for 2012/2013.

Administrative Services Director Leete referred to his revised staff report recommending the acceptance of the excess workers compensation insurance policy with Safety National Casualty Corp., in the amount of \$252,822. Director Stamey moved approval of staff's recommendation. Director Lindsay seconded the motion. Motion carried.

- 8.3 Authorization for sale and/or disposition of District surplus Type 1 and Type 3 engines.

Director Lindsay asked that this item be pulled from the Consent Calendar, (item 5.7) stating that there was a request from one of the local colleges that possibly one of these engines be donated, due to the valuable training benefit for students. Motion by President Linari to donate one engine to a local college for fire education programs; and the remaining engine being declared surplus. Motion seconded by Director Lindsay. Motion carried.

9. **Correspondence**

Director Stamey complimented staff on the nice letters in the board packet this month.

10. **Monthly Activity Reports**

- 10.1 Operations – Assistant Chief Barton

Assistant Chief Barton stated that the Standards of Cover numbers are trending in a positive direction, with this being the first time we have met our 7 minute goal. Assistant Chief Barton also discussed some of the recent fires in the District.

- 10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart stated that the Training Facility remodel is moving along nicely and Station 32 demolition and grading has temporarily been put on hold due to a birds nest with eggs being ready to be hatched. Carone and Company is ready to begin work, once they are given the go ahead.

- 10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison stated that the Exterior Hazard Abatement program is going well and that Fire Prevention had been working on their department purging and scanning project which staff is doing a great job on.

- 10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete reviewed his monthly report.

10.5 Fire Chief – Fire Chief Price

Chief Price stated that he attended this years Leadership San Ramon Valley graduation with District employees Roy Wendel and Gloriann Sasser graduating. Chief Price also announced that Communications Center Manager Pangelinan should be back at work from her leave the beginning of September.

11. **Good of the Order**

None.

12. **Closed Session**

12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

12.2 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.

12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200014, dated 3/26/11, John Sambriolo vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

12.5 Personnel Matter: Request for Leave Without Pay [Pursuant to Government Code § 54957].


12.6 Personnel Matter: Discussion Regarding Fire Chief's Employment, Position and Duties [Pursuant to Government Code § 54957 and 54954.5(e)].


13. **Return to Open Session**

Regular session ended: 9:00 p.m.
Closed session began: 9:15 p.m.
Closed session ended: 10:15 p.m.
Regular session reconvened: 10:15 p.m.

14. **Adjournment**

The meeting adjourned at 10:20 p.m., to the next regular meeting of **Wednesday, July 25, 2012.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Thomas J. Linari
Board President 