

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, September 26, 2012 – 7:00 p.m.

*Thomas J. Linari, President ~ Roxanne Lindsay, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: **S.R.V.F.P.D. Administrative Offices - Boardroom**
1500 Bollinger Canyon Road, San Ramon, CA 94583

AMENDED AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of July in the amount of \$3,244,552.78, and August, 2012 in the amount of \$3,251,732.36.
- 5.2 Approve the demand register for the period July 14, 2012 through September 14, 2012, in the amount of \$6,588,418.06.
- 5.3 Approve the minutes from the July 25, 2012 Regular Board meeting, and August 22, 2012 Special Board meeting.
- 5.4 Authorization for approval of payment to Southland Construction in the amount of \$48,988.06 for the Training Facility Remodel.
- 5.5 Authorization for approval of payment to L.N. Curtis in the amount of \$85,041.00 for 40 sets of structural turnouts.
- 5.6 Authorization for approval of payment to Motorola Solutions, Inc. in the amount of \$284,200.95 for Base Station Radios.

5.7 Personnel Actions:

1. Approve staff's recommendation to award a merit salary increase to Firefighter/Paramedics Damien Alvarez, Demian Bannister, Scott Dwyer, Brandon Eynck, David Garcia, Thomas Gendron, Lucas Hirst, John Martin, Mark Mirchandani, Brian Olson, Casey Rivers and Nathan Smith to Step 3, effective October 1, 2012.
2. Approve staff's recommendation to award a merit salary increase to Captain Matt Terry, to Step 3, effective October 11, 2012.
3. Approve staff's recommendation to award a merit salary increase to Communications Center Manager Pangelinan to Step 5, effective August 1, 2012.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Proclamation in Recognition of Fire Prevention Week October 7-13, 2012.
- 6.2 Proclamation in Recognition of "It Can Wait – No Texting While Driving Pledge Day".

7. OLD BUSINESS

- 7.1 Discussion regarding District 2012/13 Budget (monthly on-going and periodic review).
- 7.2 Report on District Wide Advisory Committee Meeting.

8. NEW BUSINESS

- 8.1 Consider adoption of Resolution No. 2012-06 confirming that the requirements of the Ralph M. Brown Open Meeting Act shall remain applicable in all respects to the noticing, agendaing and conducting open and closed meetings of the District during Fiscal Year 2012-2013.
- 8.2 Consider adoption of Resolution No. 2012-07 establishing with the Contra Costa County Recorders office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.
- 8.3 Consider adoption of Resolution No. 2012-08 to establish the appropriations limit for Fiscal Year 2012-2013.
- 8.4 Discussion and review of District Board Member Handbook.
- 8.5 Subcommittee update on formation of a Citizens Advisory Committee.
- 8.6 Personnel Committee update on search firm for Fire Chief position.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JULY AND AUGUST, 2012

- 10.1 Operations/Training Division/Special Operations-Assistant Chief Barton
Standards of Cover Policy Compliance Report.
- 10.2 Support Services
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison

- Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
a). Monthly Finance Activities/Reports
b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discussion and possible approval of rescheduling of the November and December, 2012 regular Board meeting dates.

12. CLOSED SESSION

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Conference with Real Property Negotiator:
Fire Chief Richard Price, Property Location:
APN: 198-132-017-7 [Authorized under Government Code §54956.8 and 54954.5(e)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 24, 2012 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Amended Agenda posted on September 25, 2012 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.