

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting

**Wednesday, November 19, 2014 – 7:00 p.m.**

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director  
Matthew J. Stamey, Director ~ Glenn Umont, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

### **AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of October, 2014 in the amount of \$3,339,963.14.
- 5.2 Approve the demand register for the period October 18, 2014 through November 7, 2014, in the amount of \$675,997.25.
- 5.3 Approve the minutes from the October 29, 2014 regular Board meeting including District Counsel’s closed session report.
- 5.4 **Personnel Actions:**
  1. Approve staff’s recommendation to award a merit salary increase to Captains Mohun, Sauve and Sinclear to Step 5, effective December 10, 2014.
  2. Approve staff’s recommendation to award a merit salary increase to Captains Aguiar, and O’Dwyer to Step 5, effective December 1, 2014.
  3. Approve staff’s recommendation to award a merit salary increase to Captain Bahorski to Step 5, effective December 24, 2014.

4. Approve staff's recommendation to award a merit salary increase to Captain Pruett to Step 5, effective December 16, 2014.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Recognition of outgoing Board Members Jennifer Price and Glenn Umont.
- 6.2 Badge Pinning Ceremony – Captain Chris Harder.

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Open Public Hearing to Introduce and Conduct the First Reading of Proposed Ordinance No. 31 an Ordinance of the San Ramon Valley Fire Protection District Repealing Ordinance No. 20 and Setting Forth Purchasing and Contracting procedures and authorities.
- 8.2 Discussion and possible approval of a Use Tax Sharing Agreement with the City of San Ramon.
- 8.3 Discussion and possible approval of Resolution No. 2014-14 Authorizing the Initiation of Proceedings to Refinance Outstanding 2006 Certificates of Participation and to Finance Additional Fire Station Improvements.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR OCTOBER, 2014**

- 10.1 Operations Division-Deputy Chief Phares  
Standards of Cover Policy Compliance Report.
- 10.2 EMS/Logistics – Deputy Chief Krause  
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (one matter) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

- 12.2 Personnel Action: Review of District Counsel, pursuant to Government Code §54957.

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, DECEMBER 17, 2014, AT 7:00 P.M. IN THE BOARDROOM.**

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on November 13, 2014 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.