

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – September 24, 2014**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Technology Systems Manager Call, District Clerk Brooks.

1. Call to Order

President Umont called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

President Umont led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and one change to the agenda, the deletion of item 6.1, as Captain Harder is still assigned to a strike team.

4. Public Comment

None.

5. Consent Calendar

There was discussion regarding the three year contract renewal with ICS. Director Dakin asked if the Board could get information regarding the types of injuries. Chief Meyer stated that he has been very impressed with ICS and will forward additional information to the Board regarding statistics on injuries.

Director Stamey moved approval of Consent Calendar items 5.1-5.11. Director Price seconded the motion. Motion carried. Director Stamey moved approval of Consent Calendar item 5.12, seconded by Director Kerr. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony – Captain Chris Harder.

This item was deferred to the October Board meeting, as Captain Harder is still on a strike team assignment.

6.2 Introduction of and Administration of Oath of Office, Badge Pinning - Dispatcher Angela Calcagno.

Chief Meyer introduced Dispatcher Calcagno, and District Clerk Brooks administered the employee Oath of Office. Dispatcher Calcagno's husband pinned her badge on. The Board welcomed Dispatcher Calcagno.

6.3 Recognition of retired District Chaplain William Meine.

Chief Meyer provided the background of District Chaplain Meine, and provided him with his Chaplain badge embedded in an acrylic flame. Chaplain Meine thanked the Chief and the Board for the opportunity to be a part of the San Ramon Valley Fire Protection District family.

6.4 Recognition of Eagle Scout Bobby Martinez.

Chief Meyer introduced Eagle Scout Bobby Martinez. Bobby then explained his project to the Board stating that 43 hydrants in the District were painted, also stating that he worked with Engineer Sheppard who helped him to accomplish this project. Chief Meyer presented Bobby with a Certificate of Appreciation and thanked him for his hard work.

6.5 Proclamation in Recognition of Fire Prevention Week October 5-11, 2014.

Board President Umont read a summary of the Fire Prevention Week proclamation stating that the entire proclamation could be viewed on the District website. Fire Marshal Kiefer announced some of the upcoming events scheduled for Fire Prevention Week.

6.6 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Financial Consultant Campo provided the background of this award and proceeded to pass around a copy of the certificate that was received.

7. Old Business

7.1 None.

8. New Business

- 8.1 Discussion and possible approval of amendments to the 2014 Biennial Conflict of Interest Code.

District Clerk Brooks stated that the Conflict of Interest Code is updated every two years and there have been staff changes which are noted in the amendment to then be sent to the County upon the Board approval. Motion by Director Dakin to approve the amendments. Director Price seconded the motion. Motion carried.

- 8.2 Consider adoption of Resolution No. 2014-12 establishing the appropriations limit for Fiscal Year 2014/15.

Financial Consultant Campo provided the background of this item. Motion by Director Kerr to approve Resolution No. 2014-12. Director Stamey seconded the motion. Motion approved by roll call vote.

- 8.3 Consider adoption of Resolution No. 2014-13 establishing with the Contra Costa County Recorder's Office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.

Fire Marshal Kiefer provided the background of this item. Motion by Director Stamey to approve Resolution No. 2014-13. Director Price seconded the motion. Motion approved by roll call vote.

9. Correspondence

Director Stamey stated that he noticed the theme of so much of the correspondence we receive regarding our crews is that they are all very compassionate. Director Stamey also complimented the crews on a job well done at the recent Urban Shield exercise.

10. Monthly Activity Reports

- 10.1 Operations – Deputy Chief Phares

Chief Phares stated that he is very pleased with the transition of the Shift training captains. Director Dakin stated that they are a well-rounded team. Director Kerr asked about the jump in the mutual aid figures from August. Chief Phares complimented everyone involved with the Urban Shield exercise.

- 10.2 EMS/Logistics – Deputy Chief Krause

Chief Krause provided details of his report highlighting the tablet study and discussed the status of the Deployment Committee work.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer stated that plan reviews are going well and that Code Compliance Officer Vanek received the Gold Award from the California Emergency Services Association for the Residential Care Facility Evacuation video. Director Kerr complimented the recent Emergency Preparedness Fair, stating the new location seemed to work well.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo discussed a recent CCCERA meeting he attended and provided information on reimbursement regarding our strike teams.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that this past month he attended the County Board of Supervisors meeting regarding County EMS, spoke at both the Alamo and San Ramon Rotary Groups, and stated that the annual 9-11 Ceremony was very well attended.

11. Good of the Order

The Board decided on the following dates for the November and December, 2014 Board meetings:

Wednesday, November 19, 2014 and Wednesday, December 17, 2014.

Director Stamey stated that he is unable to attend the regularly scheduled October 22, 2014 Board meeting and asked the Board if they would consider changing the date. The Board decided on the date of Wednesday, October 29, 2014 for the regular October Board Meeting.

Director Stamey provided the background of the recent Redevelopment Oversight Committee meeting he attended.

12. Closed Session

- 12.1 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Action: Review of District Counsel, pursuant to Government Code Section 54957.

13. Return to Open Session

Regular session ended: 8:57 p.m.
Closed session began: 9:00 p.m.
Closed session ended: 9:57 p.m.
Regular session reconvened: 10:05 p.m.

14. Report Upon Return from Closed Session (if applicable)

With respect to Agenda Item 12.1 there is no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

15. Adjournment

The meeting adjourned at 10:05 p.m.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Glenn Umont
Board President