

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 23, 2014**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Phares, Technology Systems Manager Call, District Clerk Brooks, Battalion Chief Viera.

1. Call to Order

President Umont called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

President Umont led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum.

4. Public Comment

None.

5. Consent Calendar

Director Dakin moved approval of Consent Calendar items 5.1-5.6 (1-2). Director Stamey seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony – Captain Todd Thomas

Chief Meyer introduced Captain Todd Thomas stating how proud he was to be promoting him. Captain Thomas introduced his family, with his son pinning his badge. The Board congratulated Captain Thomas. Captain Thomas thanked the Board and staff for all of their support.

After a brief recess, the Board reconvened at 7:25 p.m.

7. Old Business

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2014 stipulating April 23, 2014 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

Fire Marshal Kiefer provided the background of this item stating that notices were mailed on April 1, 2014. The Public Hearing was opened. There were no protests at this meeting.

8. New Business

- 8.1 Discussion and possible approval of Resolution No. 2014-03 increasing the First Responder Assessment without transport fee and the ambulance transport fees, and charges contained within Ordinance No. 30.

Chief Meyer provided the background of this item stating that the policy was set forth earlier this year with the CPI increase being 2%. Motion by Director Price, to approve Resolution No. 2014-03. Director Dakin seconded the motion. Motion carried by roll call vote, with Board President Umont voting no.

- 8.2 Discussion and possible approval of Resolution No. 2014-04 increasing fees and charges for various services contained within Ordinance No. 28.

Fire Marshal Kiefer provided the background of this item stating that the increase is similar to Resolution No. 2014-03, increase being due to CPI increase of 2%. Motion by Director Price, to approve Resolution No. 2014-04. Director Stamey seconded the motion. Motion carried by roll call vote.

- 8.3 Discussion and possible approval for the purchase of two (2) Assistant Chief Command Vehicles.

Interim Assistant Chief Phares stated that the replacement of these two vehicles this year has been budgeted in the Apparatus Fund. There was discussion regarding age and mileage of these current vehicles and if these things are considered in replacing the vehicles. Assistant Chief Phares stated it is a combination of age, condition of the vehicles and mileage. Motion by Director Stamey to approve the purchase of two new command vehicles not to exceed \$97,834. Director Dakin seconded the motion. Motion carried.

8.4 Discussion and possible approval of Consulting Services Agreement with Raymond Riordan.

Chief Meyer provided the background of this item, stating that Ray Riordan has worked with the District providing service to the Disaster Advisory Council and would like to continue with working on some Disaster projects after retirement. Chief Meyer stated that it is a collaboration between the City of San Ramon, and Town of Danville and that Mr. Riordan would be a Consultant, reporting to the City of San Ramon. Motion by Director Stamey to approve the Consulting Services Agreement with Ray Riordan. The motion was seconded by Director Dakin. Motion carried.

8.5 Discussion and possible approval of Memorandum of Understanding between City of San Ramon and the San Ramon Valley Fire Protection District for Emergency Management Services.

Chief Meyer stated that this MOU allows the District to be reimbursed by the City of San Ramon for the consulting services of Mr. Riordan. Motion by Director Price to approve the MOU between the City of San Ramon and the District for Emergency Management Services. Director Kerr seconded the motion. Motion carried.

8.6 Update from April 4, 2014 Finance Committee Meeting

Director Kerr provided the background of the recent Finance Committee meeting highlighting health care OPEB planning, Budget Stabilization Fund, and Capital Improvement Plan. Director Kerr stated that these items would be discussed again at the Board Budget Workshop in June.

9. **Correspondence**

Chief Meyer referred to the letter from IAED announcing the District's Dispatch Center being re-accredited as an Emergency Medical Dispatch Center of Excellence.

10. **Monthly Activity Reports**

10.1 Operations – Interim Assistant Chief Phares

Interim Assistant Chief Phares informed the Board that SCBA's were shipped sooner than expected and that training and fit testing has taken place. Assistant Chief Phares stated how proud he was of the team that took on this project.

10.2 Support Services – Interim Assistant Chief Phares

Interim Assistant Chief Phares highlighted the recent EMD recertification and that Fire Marshal Kiefer and Code Compliance Officer Wendel have been working on the short term improvement list for Station 32.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer discussed the successful Residential Care Facility workshop recently held. Fire Marshal Kiefer also informed the Board that she followed up with Ross Smith on some of the radio questions he had at the last board meeting.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo presented his monthly power-point presentation and also highlighting the District has hired Martin Koran as Controller who will start work May 1, 2014. Financial Consultant Campo also stated that Finance has transitioned to new ADP software and the actuarial firm the District is working with should have a draft to us shortly.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer discussed the Annual Dispatcher luncheon he recently attended, and that he took part in a TV commercial benefitting the Fallen Firefighters and an upcoming fundraiser they are having. Chief Meyer briefly updated the Board on the Fitch Study and thanked our EMS Division for their work drafting letters.

11. **Good of the Order**

Chief Meyer discussed the recent Special District/LAFCO meeting. Director Dakin was not selected for the Special District alternate seat, but had a great presentation at the meeting. Director Dakin thanked staff, as well as Director Kerr for their help preparing for this LAFCO election.

12. **Closed Session**

- 12.1 Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Conference with Real Property Negotiators
Negotiator: Chief Meyer
Property Location: 1193 Danville Blvd., Alamo, CA 94507
(APN 198-132-017-7)
- 12.4 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.

2). "Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees' Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870."

13. **Return to Open Session**

Regular session ended: 8:28 p.m.
Closed session began: 8:36 p.m.
Closed session ended: 9:19 p.m.
Regular session reconvened: 9:19 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

Written report will be prepared by Legal Counsel Ross.

15. **Adjournment**

The meeting adjourned at 9:20 p.m.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Glenn W. Umont
Board President