

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – May 22, 2013**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Administrative Services Director Leete, District Counsel Ross, Fire Marshal Kiefer, Finance Supervisor Sasser, Technology Systems Manager Call, Battalion Chief Viera, Union President Mohun, District Clerk Brooks.

1. Call to Order

President Stamey called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

President Stamey led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum.

4. Public Comment

Don Reid (District resident) addressed the Board on ambulance fees, and distributed an article that was in the newspaper regarding the State charging for helicopter transports. The Board thanked Mr. Reid for this information.

Report Upon Return from Closed Session

At this time in the meeting, District Counsel Ross stated that the Closed Session began at 6:01 p.m., and adjourned at 6:50 p.m. The reportable action was there was unanimous direction from the Board members present (excluding Director Dakin, due to conflict of interest) dealing with the MOU with Local IAFF 3546 and the non-represented employees which the Board will act on when they get to New Business agenda item 8.1 and 8.2. District Counsel Ross stated he would make a copy of the MOU available for review before action is taken later in the meeting.

5. Consent Calendar

Director Dakin moved approval of Consent Calendar items 5.1-5.6 (1-11). Director Price seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony: Captain Erik Falkenstrom

Chief Meyer introduced Captain Falkenstrom providing some background and saying how proud he was to be able to promote Captain Falkenstrom. Captain Falkenstrom then introduced his family, with his mom pinning his badge. The Board congratulated Captain Falkenstrom.

6.2 Recognition of Suzanne Lake for 40 years of volunteer service to the District.

Captain Roger Lake shared some history of Captain Suzanne Lake's service to the District. Chief Meyer presented Captain Lake with a 100 year badge, belt buckle and 40 year service award pin. Captain Suzanne Lake thanked the Board and stated what a wonderful group of people the volunteers at Stations 37 and 40 are to work with.

6.3 Recognition of Emile Meylan for 10 years of volunteer service to the District.

Captain Roger Lake introduced Volunteer Meylan providing his background and presenting him with his ten-year pin. The Board congratulated Volunteer Meylan.

6.4 Special Presentation: Meghan Dolle for her efforts in calling 911 to report a structure fire and safely evacuating two children.

District Fire Inspector Kurtz provided the background of this incident, then called up Meghan Dolle for recognition and provided her with a plaque from the District for her heroic efforts in helping two children out of their house which was on fire while she was babysitting. The residents praised our crews for their excellent work and thanked Inspector Kurtz for all of her help regarding this incident. The Board thanked everyone for their efforts.

6.5 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2013 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a HeartSafe Community.

Board President Stamey read a summary of the proclamation stating the entire proclamation is included in the agenda packet on our District website. Board President Stamey stated the importance of educating people on the use of CPR and AED's and thanked District employees for educating our community.

7. Old Business

- 7.1 Discussion regarding District 2012/13 Budget (monthly on-going and periodic review).

Administrative Services Director Leete had nothing to report on this item.

8. New Business

- 8.1 Approval of negotiations and agreement between the District and the San Ramon Valley Firefighters Association relating to Item 2.1 of the 6 p.m. Closed Session Agenda.

(Director Dakin recused himself for this agenda item).

Chief Meyer provided the background on this item and showed a power point presentation which showed some of the changes to the MOU. Chief Meyer stated that this process brought together labor and management creating a strong relationship. Chief Meyer thanked Labor Negotiator Austris Rungis, Financial Consultant Ken Campo and the Board of Directors. Board President Stamey thanked the Union for their collaboration with Fire Chief Meyer regarding this item. Major changes were that employees would contribute towards their retirement starting at 4% going up to 12% and 8% going towards medical benefits. Retirees and active employees would all contribute 8% toward medical benefits.

Director Price had one technical change to the contract regarding the employee health benefit cap. Since health insurance Open Enrollment is in October of every year, with any changes becoming effective the first day of January the following year, she would like to change the effective date from July 1, 2013, to January 1, 2014.

Motion by Director Price, seconded by Director Kerr to approve the MOU between the San Ramon Valley Fire Protection District and Local 3546 for the period July 1, 2013 through June 30, 2018, including the technical change regarding the effective date being changed to January 1, 2014, instead of July 1, 2013, due to Open Enrollment occurring in October of each year. Motion carried 4-0.

- 8.2 Approval of non-represented District employees rules, regulations and compensation relating to Item 2.2 of the 6 p.m. Closed Session Agenda.

Chief Meyer stated that the main change to non-represented employees compensation package was the amount of their contribution of employer retirement costs are 4% first year, 4% second year and 8% the third year and on. Non-represented employees will also contribute 8% towards their medical

coverage. Director Kerr moved approval of the changes to non-represented employee compensation package, including the technical change regarding the effective date due to Open Enrollment occurring in October of each year. Director Price seconded the motion. Motion carried 5-0.

- 8.3 Open Public Hearing as set forth in the annual Exterior Hazard Abatement notices mailed on April 1, 2013 stipulating May 22, 2013 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why hazard abatement orders should not be enforced.

There was no public comment on this item.

- 8.4 Discussion and possible adoption of Resolution No. 2013-05 approving the San Ramon Valley Fire Protection District's Investment Policy.

Administrative Services Director Leete provided the background of this item stating that this item comes before the Board annually. Discussion followed regarding different brokers and the way in which the District invests with these brokers. Motion by Director Price, seconded by Director Kerr to approve Resolution No. 2013-05. Motion carried by roll call vote.

- 8.5 Discussion and possible approval for Fire Chief to execute documents related to an amendment to Assistance to Firefighters Grant for excess project funds.

Administrative Services Director Leete provided the background of this item. Motion by Director Price to authorize the Fire Chief to execute all documents related to an amendment to the Department of Homeland Security Assistance to Firefighters Grant in order to use the excess project funds. Seconded by Director Kerr. Motion carried.

- 8.6 Discussion and possible approval to purchase 13 remote Screens and 4 Mobile Data Computers for District Type III Apparatus.

Technology Services Manager Call provided the background of this item. Discussion followed. Motion by Director Price to approve the three recommendations in the board report related to this item for expenditures totaling \$42,000. Director Kerr seconded the motion. Motion carried.

- 8.7 Discussion and possible adoption of Resolution No. 2013-06 regarding Fire Agencies Insurance Risk Authority (FAIRA) Election of Board Members.

Administrative Services Director Leete presented the background of this item. Board President Stamey asked District Counsel if the District Fire Chief could be authorized to vote since the Board of Directors does not know any of the candidates. District Counsel Ross concurred and stated that the resolution could be voted on tonight, with a slight change to the wording adding the Board of Directors authorizes the Fire Chief to cast his ballot in his sole discretion for

candidates of the FARIA Board of Directors. Director Price made a motion to accept Resolution No. 2013-06 with the wording changes. Director Dakin seconded the motion. Motion carried by roll call vote.

8.8 Report from Ad Hoc Committee regarding AB 197.

Director Price stated that the Ad Hoc Committee met and it was decided to participate in the joinder. Director Price then deferred this item to Legal Counsel Ross who concurred with joining the demur, and stated that the Attorney General is not included and has not consulted with us. Legal Counsel Ross also stated that the hearing is scheduled for May 24th and was asking for Board direction this evening. The Board directed Legal Counsel Ross to join in the demur as authorized by the Ad Hoc Committee. Discussion followed.

9. **Correspondence**

Director Dakin stated that the correspondence in the Board packet this month was all great.

10. **Monthly Activity Reports**

10.1 Operations – Battalion Chief Viera

Battalion Chief Viera stated that it has been a busy month getting ready for Wildland season. Chief Viera also stated that there were several structure fires in the District and that he hopes to have additional information regarding the EMS Study by Fitch and Associates by the next Board meeting.

10.2 Support Services – Battalion Chief Viera

Battalion Chief Viera provided the Support Services report summary for last month.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer provided the monthly Fire Prevention report stating that preparations for the Fire Code adoption are in process and that she is working on the accuracy of the numbers in her activity report.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete provided his monthly report highlighting work on the budget, EBRC Grant, and Affordable Care Act. Director Umont questioned the three reportable injuries for April and all three being due to gurney/back problems. Chief Meyer stated that he will be monitoring these types of injuries and how to prevent them in the future.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer thanked Finance Supervisor Sasser, and Administrative Services Director Leete for their help with working on all of the numbers with the recent work on the labor contract and also thanked resident Don Reid for meeting with our mechanics to share his expertise with them. Chief Meyer stated that he attended a Kiwanis event, Heartsafe event, as well as Knights of Columbus event this past month.

11. **Good of the Order**

Director Dakin stated that he attended the Special District’s Legislative Days conference in Sacramento and how worthwhile it was, as well as it being a good opportunity to meet with local legislators. Director Kerr also commented on what a worthwhile conference it was.

12. **Closed Session**

12.1 Approval of concluding negotiations and agreement with the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

12.2 Approval of non-represented District employees rules, regulations, and compensation [Authorized under Government § 54954.4(f)].

12.3 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.

12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800022, dated 11/5/07, Scott Fulwood vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

12.5 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
1). City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”

13. **Return to Open Session**

Regular session ended: 9:50 p.m.
Closed session began: 10:05 p.m.
Closed session ended: 10:07 p.m.
Regular session reconvened: 10:08 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

15. **Adjournment**

The meeting adjourned at 10:09 p.m., to the annual Board Budget Workshop of Wednesday, May 29, 2013.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Matthew J. Stamey
Board President