

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, August 24, 2011 – 7:00 p.m.

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of June, 2011 in the amount of \$3,183,321.03, and July, 2011 in the amount of \$3,231,883.50.
- 5.2 Approve the demand register for the period June 11, 2011 through August 14, 2011, in the amount of \$5,532,704.14.
- 5.3 Approve the minutes from the June 22, 2011 regular board meeting.
- 5.4 Receive Second Quarter Pension and Retirement Related Legislation Report.
- 5.5 Authorization for payment in the amount of \$22,956 to IEDA (Industrial Employers and Distributors Association) for FY 2011/12 labor relations consulting services.
- 5.6 Authorization for payment in the amount of \$305,616 for Excess Workers’ Compensation insurance for FY 2011/12.
- 5.7 Authorization for payment in the amount of \$33,855.56 to Contra Costa County Department of Information Technology for microwave services.

- 5.8 Authorization for final payment in the amount of \$34,697.43 to Delta Wireless for fire station alerting project.
- 5.9 Authorization for payment in the amount of \$118,639 to the Contra Costa County JPA for public liability and other self-insurance for FY 2011/12.
- 5.10 Receive District Quarterly Investment Report, April 1, 2011-June 30, 2011.
- 5.11 Confirmation of District Policies and Procedures with respect to SDLF (Special District Leadership Foundation) requirements.
- 5.12 Personnel Actions:
 1. Approve staff's recommendation to hire new Fire Dispatcher Rachael Herron, at Step 1, effective July 6, 2011 subject to an 18-month probationary period.
 2. Approve staff's recommendation to award a merit salary increase to Training Chief John Duggan to Step 3, effective September 1, 2011.
 3. Approve staff's recommendation to award a merit salary increase to Training Captain Damon Pellegrini to Step 4, effective September 1, 2011.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Proclamation in Recognition of Patriot Day, September 11, 2011, including Retirement of Badge # 343.
- 6.2 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

8. NEW BUSINESS

- 8.1 Discussion and possible approval to enter into an agreement with Valley Oil Company for District Bulk Fuel Services.
- 8.2 Receive staff report regarding Grand Jury Report No. 1105, Ethics and Transparency Issues in Contra Costa County.
- 8.3 Discussion of Contra Costa County Employees' Retirement System Contribution 2012-2013.
- 8.4 Consider adoption of Resolution No. 2011-03 to establish the appropriations limit for Fiscal Year 2011/12.
- 8.5 Consider adoption of Resolution No. 2011-04 regarding amendments to Flexible Benefit Plan/Amended Plan Document.
- 8.6 Consider adoption of Resolution No. 2011-05 and Resolution No. 2011-06 regarding Health Insurance Benefits for Elected Officials.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JUNE AND JULY, 2011

- 10.1 Operations/Training Division/Special Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
 - c). Retirement Calculation Worksheets:
Jeff Breasher, Jeff Fagundes, Alan Gwiazdon, Ken Johnson
Tim Morley, John Sambrailo, Scott Smith
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
 - a). Recommendation to discontinue consideration of Morgan Territory/
Marsh Creek Annexation.

11. GOOD OF THE ORDER

- 11.1 Approval of rescheduling November and December, 2011 Board meeting dates, due to the Thanksgiving and Christmas Holidays.

12. CLOSED SESSION

- 12.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1100015, dated 9/3/10, Richard Perry vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.4 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price
Property Location: APN: 211-100-057-2
[Authorized under Government Code §54956.8 and 54954.5(e).]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 28, 2011 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on August 19, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.